



## **CORPORATE HEALTH AND SAFETY COMMITTEE - 3RD JULY 2017**

**SUBJECT: INTERIM HEALTH AND SAFETY PERFORMANCE REPORT 16/17**

**REPORT BY: INTERIM CHIEF EXECUTIVE**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of the report is to advise Health and Safety Committee Members of the performance of health and safety during 2016/17. This report provides an interim statement, the full annual report will be issued prior to the next meeting of the Committee.

### **2. BACKGROUND**

- 2.1 Health and Safety currently have 29 full time equivalent officers covering the full range of health and safety and occupational health services. The service generates an annual income of over 400K, which financially supports the services delivered. The Service undertakes all Fire Risk Assessments for Council Premises in line with the Regulatory (Fire Safety) Reform Order 2005. Assessments of fire risk are undertaken on a rolling programme by ex. South Wales Fire and Rescue Service Safety Officers. Asbestos in Council premises is also managed by Health and Safety, undertaking asbestos surveys, managing a permit to work system for at risk buildings, monitoring deterioration and development and maintenance of the Corporate and Domestic Asbestos Management Plans in compliance with Control of Asbestos at Work 2012. The Health and Safety Executive expect, reports to be published annually to advise on the health and safety performance of the organisation, the following report provides an interim position prior to the full report which will be published within the next few months.

### **3. LINKS TO STRATEGY**

- 3.1 The report links to the Authority's statutory duties in relation to management of health and safety and is in line with the Council's Corporate Health and Safety Policy.

### **4. REPORT**

- 4.1 The following statistics are provided as a snapshot of health and safety performance for 2016/17. The full report will provide a comparison on performance against previous years to ensure standards are maintained and improved where possible.

#### **4.2 Occupational Health**

The Service supports staff to be fit for work, providing Dr, nurse and Physiotherapy clinics, the following appointments were delivered in 2016/17.

Appointment	No. Attended	DNA
Pre-Employment Consultation	36	4
Pre-Employment – Full Medical (At Risk Posts)	225	9
Pre-Placement Telephone Consultation	74	4
Asbestos Medicals	17	
Audiometry	185	24
Blood Pressure check	8	
Medical Case Conference	4	
Driver Medicals	16	
DSE – Medical Assessment	1	
Full General Medical	202	16
HAVS Initial Assessment	24	1
HAVS Review	68	4
HAVS Tier 3 Assessment	8	1
HGV Medical	15	
Lone Worker Medical Assessment	4	
Night Worker Medical Assessment	6	
Skin Check	12	2
Spirometry	31	
Vision Test	2	
Physio Initial Assessment	164	9
Physio Follow Up	195	15
<b>Sickness Absence:</b>	386	
Initial Review 250		11
Follow-up 135		19
Telephone Consultation 1		
<b>Totals</b>	<b>1695</b>	<b>119</b>

Missed Appointments have significantly reduced in number since the introduction of an appointment texting service, this number will hopefully reduce further this year.

### 4.3 Health and Safety Support

Provision of Health and Safety support to Corporate Services as well as a fully income funded service providing specific health and safety support to the 90 schools within the Borough.

In the past year this service has undertaken a range of work including:

Investigation of 48 reportable accidents from a total of 254 accidents reported during the year.

- 90 Inspections of schools were undertaken
- 600 contractors were safety vetted
- 29 Wellbeing assessments were undertaken, reviewing stress at work
- 300 Violence at work incidents were reported, resulting in investigations and inputting details of members of the public into the Employee Protection Register, where required.

#### **4.4 Asbestos and Fire Risk Assessment Service**

Asbestos and Fire Risk Assessment Services have now merged, the service covers all corporate buildings, schools and areas of Social Housing. Over the past year officers have provided the following services:-

- 36 Asbestos surveys of Council premises.
- 141 Fire Risk Assessments of Council Premises
- 28 Asbestos removal projects undertaken across 21 schools.

The asbestos removal projects brings to a close the three year asbestos removal project in schools, which has resulted in amosite asbestos products being removed across 37 affected schools, costing 800K. The resulting position is that there is no amosite asbestos product (brown asbestos) within occupied areas of Caerphilly schools. This reduces the risk from accidental damage as well as reduces the cost of maintenance for schools. It is intended to publish the content of asbestos in all schools on the Council's website to inform and reassure parents and staff.

#### **4.5 Health and Safety Training**

This is a fully income funded Health and Safety Training Service, providing national accredited courses to employees across the Authority as well as our contractor network and neighbouring authorities.

Last year 2932 Council employees attended health and safety training sessions and 1002 school based staff.

### **5. EQUALITIES IMPLICATIONS**

- 5.1 There are no significant implications associated with this report.

### **6. FINANCIAL IMPLICATIONS**

- 6.1 The cost of health surveillance is covered by the Service areas affected.

### **7. PERSONNEL IMPLICATIONS**

- 7.1 There are no personnel implications associated with this report.

### **8. CONSULTATIONS**

- 8.1 The report content has been shared with relevant officers.

### **9. RECOMMENDATIONS**

- 9.1 The contents of this report are noted.

### **10. REASONS FOR THE RECOMMENDATIONS**

- 10.1 To ensure the Authority meets its statutory responsibilities with regards to annual reporting on health and safety performance.

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